

DELAWARE BOARD OF NURSING HOME ADMINISTRATORS

JANUARY 11, 2005

MINUTES AS APPROVED – MARCH 31, 2005

The Delaware Board of Examiners of Nursing Home Administrators held a meeting on Tuesday, January 11, 2005, at 2:00 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Present: Linda Jones, Healthcare Professional Member, President, Presiding
Alonzo Kieffer, Professional Member, Vice-President
Lillie Mae Johnson, Public Member
Carolyn Cotter, Public Member
Elizabeth Happoldt, Public Member
Patricia McLaughlin, Professional Member
Allison Reardon, Deputy Attorney General
Kay Warren, Deputy Director
Antoinette L. Cummings, Administrative Specialist II
Gayle Melvin, Administrative Specialist III
Patricia Shelton, Court Reporter

Absent: Dr. Ralph Aurigemma, Physician Member, Secretary

Call to Order

Ms. Jones called the meeting to order at 2:16 p.m.

Public Hearing: Revision to Rules and Regulations

Ms. Jones called the Public Hearing to order at 2:16 p.m. The Board proposed to make changes to its rules and regulations as mandated by Senate Bill 229. The proposal identifies crimes that are substantially related to practicing as a nursing home administrator. Notice of the Public Hearing was published in two Delaware newspapers. Notice of the Public Hearing was published in the Delaware Register of Regulations. Verbatim testimony was recorded by the court reporter. No written comments were

received. Comments were received from Yrene Waldron of the Delaware Healthcare Association. Based on the public comments, a motion was made by Mr. Kieffer, seconded by Ms. McLaughlin to again review the proposed list of crimes. The motion was approved unanimously. The Public Hearing was closed at 2:35 p.m.

Review of Minutes

The minutes of the November 9, 2004 meeting were reviewed. A motion was made by Ms. Happoldt, seconded by Ms. McLaughlin, to approve the minutes as presented. The motion was unanimously carried.

New Business

AIT Programs

James Bolton: The Board reviewed the application for James Bolton. A motion was made by Ms. Happoldt, seconded by Ms. McLaughlin to contact him regarding his preceptor. The motion was approved unanimously.

Kathleen Neyland: The Board reviewed the SNF report submitted on behalf of Ms. Neyland. No action was required by the Board.

Michael Friedel: The Board reviewed a letter from Steven Rovner, preceptor for Mr. Friedel, stating that he recently changed locations within the company. A motion was made by Ms. Happoldt, seconded by Ms. McLaughlin to advise Mr. Friedel that he will need to have a new preceptor at the facility which he is employed. The motion was approved unanimously.

Stacy Wiseman: The Board reviewed the letter from James M. Adams confirming that Stacy Wiseman had completed the additional 40 hours of training in Long Term Care requirements as of November 16, 2004 at the Silver Lake Center. A motion was made by Ms. Happoldt, seconded by Ms. Johnson to accept these hours. The motion was approved unanimously.

Rebecca Edwards: The Board reviewed the application of Rebecca Edwards for the AIT program, her request for approval of Preceptor (AL & SNF) and her request for approval of her AIT outline. A motion was made by Ms. Happoldt, seconded by Ms. McLaughlin to approve the preceptor for Ms. Edwards, but she must submit a more detailed AIT outline. The motion was approved unanimously.

Applications for Licensure

Kathleen Graham-Frey: The Board reviewed the application of Kathleen Graham-Frey for licensure as a nursing home administrator. A motion was made by Mr. Kieffer, seconded by Ms. McLaughlin to approve Ms. Graham-Frey for licensure. The motion was approved unanimously.

Judy L. Maruffi: The Board reviewed the reciprocity application of Judy L. Maruffi for licensure as a nursing home administrator. Ms. Maruffi is currently licensed in New Jersey. A motion was made by Mr. Kieffer, seconded by Ms. Happoldt to approve Ms. Maruffi for licensure pending receipt of an original verification letter from the State of New Jersey. The motion was approved unanimously.

Stacy Wiseman: The Board reviewed the application of Stacy Wiseman for licensure as a nursing home administrator. A motion was made by Ms. McLaughlin, seconded by Ms. Johnson to approve Ms. Wiseman for licensure pending receipt of her official NAB scores. The motion was approved unanimously.

Continuing Education

A motion was made by Ms. McLaughlin and seconded by Mr. Kieffer to approve the following programs:

Request by licensee Jennifer Levy

Course Provider: Gerontology Institute of NJ

Course Title: Statewide Alzheimer's Update-Change in Mind
Helping Professionals ID and Facilitate Grief – 9 hours

Request by licensee Ann Reese Short

Course Provider: Maryland Activities Coordinator Society, Inc.

Course Title: 27th Annual MACS State Conference – 15 hours

American Health Care Association

2005 Independent Owner Leadership Forum (2/14/05-2/15/05) – 14 hours

Delaware Health Care Facilities Association

2005 Legislative Conference (1/19/05) – 4 hours

EduServ, Inc.

The Daily Dilemma: Ensuring Food Safety – Home Study – 8 hours

Conflict in the Workplace – Home Study – 8 hours

Institute for Natural Resources

Women's Health: Obesity, Menopause & Fatigue (2/4/05-2/11/05) – 6 hours

Wellness for Baby Boomers (1/27/05) – 6 hours

The motion was approved unanimously.

Correspondence from University of Baltimore Requesting to Have Courses Added to the Approved Course of Study List

The Board reviewed the information received from the University of Baltimore which included undergraduate syllabi, which were classroom courses and resumes of faculty. A motion was made by Mr. Kieffer, seconded by Ms. McLaughlin to deny this course because it does not meet the criteria for the 100-hour approved course. The motion was approved unanimously.

Review and Discuss the Current Courses on the Approved Course of Study List

A motion was made by Ms. Cotter, seconded by Ms. Happoldt to table this matter.

Complaint No. 29-01-04

Mr. Kieffer reported regarding Complaint No. 29-01-04. The complaint has been recommended for closure by the Investigative Office. Mr. Kieffer concurs with the closing of the complaint.

Old Business

Status of Proposed Legislation

The proposed legislation is being resubmitted.

Jerome Joyner – Finalize Proposal to Deny

A motion was made by Ms. Happoldt, seconded by Ms. Johnson to deny the application of Jerome Joyner since he did not request a hearing. The motion was approved unanimously.

Adjournment

The next meeting will be held on Tuesday, March 8, 2005 at 2:00 p.m.

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There being no further business before the Board, a motion was made by Ms. Happoldt, seconded by Ms. Johnson to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:50 p.m.

Respectfully submitted,

Gayle L. Melvin
Administrative Specialist III